

WORK PROGRAMME FOR 2022/23

Committee Function and Report Subject		Frequency	Last Covered	July 2022	Sept 2022	Nov 2022	March 2023
OVERALL PURPOSE AND ACCOUNTABILITY							
Monitoring Officer (MO) Report - to include Review of Work Programme and training plan		Every Meeting	n/a	YES	YES	YES	YES
Review of the Functions of the Committee – included in MO Report		3 yearly	2022-23			**	
GOVERNANCE, RISK AND CONTROL							
Corporate Governance & AGS	Local Code of Corporate Governance	As needed	2016-17				
	Annual Governance Statement	Annual	2022-23		YES		
Risk Management	Policy	As needed	2016-17				
	Risk Management Monitoring Reports	6 monthly	2021-22			YES	YES
	Business Continuity – Included in Risk Management Monitoring Report **	3 yearly	2022-23			**	
	Specific Risk Management topics	As needed	2019-20 (cyber security risks)				
Value for Money	Specific VFM studies	As needed	None				
Counter Fraud	Counter Fraud Policy and Strategy	3 yearly	2016-17				
	Anti-Bribery Policy	As needed	2011-12				
	Sanctions and Redress Policy	As needed	2016-17				
	Counter Fraud Annual Report	Annually	2022-23	YES			
Partnerships	Partnership Governance Report – Included in Head of Audits Report	Annually	2022-23		**		
AUDIT							
Internal Audit	Internal Audit Strategy	3 yearly	2018-19				
	Internal Audit Annual Plan – where possible this will be included within Internal Audit Progress Report	Annual	2022-23				**
	Internal Audit Progress Report	Quarterly	2021-22	YES included Interim Annual Plan	YES Included Full Annual Plan	YES	YES

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	Head of Audit's Annual Opinion	Annual	2021-22		YES		
External Audit	Arrangements for Appointment of External Auditors	As needed	2021-22				
	Annual Plan and Fee	Annual	2020-21		YES		
	Annual Auditor's Report and VFM commentary	Annual	2020-21	YES			
	Annual Certification Report	Annual	2021-22				Delayed to July 2023
	Specific reports from inspection agencies	As needed	2018-19 (RIPA)				
FINANCIAL REPORTING							
Statement of Accounts (SoA)		Annual	2021-22			YES (draft)	
External Audit – Audit Results Report		Annual	2021-22				YES
WIDER FUNCTIONS OF THE COMMITTEE							
Standards and Ethics	Review of Code of Conduct for Members	As needed	2015-16				
	Review of member / officer protocol	As needed	2008-09				
	Annual Ombudsman Reports and Overview of Complaints against members	Annual	2022-23		**		
	Review of Members Training and Development Programme – Included in MO Report	Annual	2021-22				**
Treasury Management	Treasury Management Strategy and Indicators	Annual	2021-22			YES	YES – Policy and indicators
Key Policy Review	Annual Review of the Constitution – Included in MO Report	Annual	2021-22				**
	Review of Financial Regulations – included in MO Report	3 yearly	2022-23				**
	Review of Procurement and Contract Procedure Rules	3 yearly	2021-22				
	Prevention of the Facilitation of Tax Evasion	As needed	2021-22				
Other Matters referred to the Committee	Updates on legal issues	As needed	2017-18				
	Issues referred by the Chief Executive Officer, Directors and Other Council Bodies	As needed	None				
Number of Items				9 4	8 5	7 5	9 5

